

MyChart gives you online access to your medical record anytime, anywhere.

Whether you're at work, on the road or at home, you can view test results, message your doctor, and access medical information. You can even schedule your next appointment online.

Register for MyChart at **mychart.trinity-health.org** or ask office staff for more information. MyChart is accessible from any web browser or download the mobile app.



MyChart

**Sign up today -
and get connected
to your health.**



Steps to Activate Your Personal MyChart Account

Step 1

- Go to: mychart.trinity-health.org
- Click the purple **Sign Up Now** button

Step 2

I DO have an Activation Code:

- Enter the Activation Code you received in the letter at your appointment check-in
- Enter date of birth using requested format (mm/dd/yyyy)
- Click on the **NEXT** button and proceed

The screenshot shows the 'Please Identify Yourself' page. It has a header with the MyChart and Trinity Health logos. Below the header, it says 'Step 1: All fields are required.' There are two main sections: 'MyChart Activation Code' with a text input field and a 'Date of Birth' section with a date picker. On the right side, there is a 'No Activation Code?' section with a purple 'SIGN UP ONLINE' button. At the bottom, there are app store download buttons and a 'NEXT' button.

I DO NOT have an Activation Code:

- Click the **SIGN UP ONLINE** on the right side of the *Please Identify Yourself* page button located under “No Activation Code?” on the *Please Identify Yourself* screen
- Select “Match Yourself with Our Records” and complete the form and CAPTCHA spam prevention on the next page.

The screenshot shows the 'Choose a Signup Method' page. It has a header with the MyChart and Trinity Health logos. Below the header, it says 'Step 2 of 3: All fields are required.' There are two main sections: 'Match Yourself with Our Records' and 'Verify Identity with a Third Party'. On the right side, there is a 'No Activation Code?' section with a purple 'SIGN UP ONLINE' button. At the bottom, there are app store download buttons and a 'NEXT' button.

An Activation Code letter will be sent to the email you've provided. Once received, return to this step and complete the “I DO have an Activation Code” section above.

If you are unable to match with our records, please try the “Verify Identity with a Third Party” option. After completing the form, you will be prompted to answer identity verification questions and CAPTCHA spam prevention.

Step 3

- Create a MyChart® ID
 - Must be 8 to 30 characters long and is not case sensitive
- Create a password (must be typed twice)
 - Must be different than your MyChart ID
 - Must be 8 to 30 characters long and is case sensitive
- Choose a security question and create a security answer

For your security and ease of use, select a MyChart ID and a Password that is easy for you to remember and impossible for anyone else to guess.

You will need to enter your MyChart ID and Password in the appropriate boxes (see Step 6 below) every time you access your MyChart account.

Note: Do not use your Activation Code as your MyChart ID.

The screenshot shows the 'Choose a Username & Password' page. It has a header with the MyChart and Trinity Health logos. Below the header, it says 'Step 2 of 3: All fields are required.' There are two main sections: 'MyChart Username' and 'Password'. On the right side, there is a 'No Activation Code?' section with a purple 'SIGN UP ONLINE' button. At the bottom, there are app store download buttons and a 'NEXT' button.

Step 4

- Read the Terms and Conditions
- You must agree to the Terms and Conditions to use MyChart by clicking the **ACCEPT** button
- Terms and Conditions will display each time you log on to MyChart unless you check the box marked “please do not show this page” next time

The screenshot shows the 'WELCOME' page. It has a header with the MyChart and Trinity Health logos. Below the header, it says 'To proceed, you must agree to the following conditions governing the use of this Web site.' There is a 'WELCOME' section with a 'Please do not show this page next time' checkbox. On the right side, there are 'ACCEPT' and 'DECLINE' buttons. At the bottom, there are app store download buttons and a 'NEXT' button.

Step 5

The next time you visit mychart.trinity-health.org, you will enter your MyChart ID and your Password to access your MyChart account.

- Make sure that you save your MyChart ID in a secure place

Note: You can bookmark or add the above URL to your favorites.

The screenshot shows the 'Sign In' page. It has a header with the MyChart and Trinity Health logos. Below the header, it says 'Thanks for using MyChart. You have been logged out.' There is a 'Sign In' section with a 'MyChart ID' and 'Password' input fields. On the right side, there are 'Sign In', 'Forgot Username?', 'New User?', 'Sign up now', 'Pay As Guest', and 'Cancel Estimates' buttons. At the bottom, there are app store download buttons and a 'NEXT' button.